## Form A-1 APPLICATION FOR CENTRAL EXCISE REGISTRATION

(see rule 9 of Central Excise Rules, 2002)

New Registration
Amendments to information pertaining to existing Registrant
Registration Number in case of existing Registrant
Part I: Identification of business requiring Registration (Manufacturing, Warehousing,
hundred percent Export Oriented Undertaking, Unit in Export Processing Zone , First Stage Dealer, Second Stage Dealer )
1. Name of the Registrant ( <i>Please see instruction No. 5</i> )
2. Details of Permanent Account Number (PAN) (Please see instruction No.6)
(i) Whether PAN has been issued by the Income Tax Yes No Department
(ii) If yes, the PAN
(iii) Name of the Registrant (as appearing in PAN)
(iv) If PAN is not available, whether applied for PAN Yes No
3. Category (tick only one box)
Manufacturer Warehouse   Export Oriented Undertaking Unit within Export Processing Zone   Manufacturer's Depot Dealer
4. Constitution of business (tick only one box) (Please see instruction No. 7)
Proprietorship Partnership Registered Company Unregistered Company Society Other
5. Address of business premises (i) Name of Premises/Building

(ii)	Flat/Door/Block No.						
(iii)	Road/Street/Lane						
(iv)	Village/Area/Locality						
(v)	Block/Taluk/Sub-Division/ Town						
(vi)	Post office						
(vii)	City/District						
(viii)	State/Union Territory						
(ix)	PIN						
(x)	Telephone Nos.: ( <i>Please see instruction No.8</i> )						
(xi)	Fax No. ( <i>Please see instruction No. 8</i> )						
xii)	E-mail Address						
^" <i>)</i>							
6.	Define boundaries of the premises to be Registered (Please see instruction No.9)						
(i)	North						
(ii)	East						
<u> </u>							
(iii)	West						
(III)	West						
(i) ()	South						
(iv)							
7.	Details of property holding rights of the Registrant with respect to the premises sought to						
7.	be Registered (tick only one box)						
	be rregistered (tick only one box)						
Owne	rship Lease/Rent						
If own	ned whether mortgaged/ hypothecated: Yes No						
8.	Estimated investment in land, plant and machinery (Rupees in Lakh):						
0.	Louinated investment in land, plant and madilinery (Rupees in Lakir).						
ΠТ							
9.	Address of Head Office if different from that given at S.No. 5 above						
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(i)	Name of Premises/Building						
(ii)	Flat/Door/Block No.						
(")							
(iii)							
(111)	Noad/Officer/Lane						

(iv) Village/Area/Locality (iv) Block/Taluk/Sub-Division/ Town (vi) Post office (vi) City/District (vii) City/District (viii) State/Union Territory (ix) PIN (xi) Fax No. (Please see instruction No. 8) (xi) E-mail Address (xii) E-mail Address (xii) E-mail Address (xiii) E-mail Address (xiiii) E-mail Address (xi		
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(vi) Village/Area/Locality  (vii) Block/Taluka/Sub-Division/ Town  (viii) Post office  (ix) City/District  (x) State/Union Territory  (xi) PIN  (xii) Telephone Nos.: (Please see instruction No. 8)  (a) Office  (b) Residence		
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(a) Office  (b) Residence	(xi)	PIN
(a) Office  (b) Residence		
(b) Residence		
	(a)	Office 
	(b)	Pasidanca
(xiii) Fax No. (Please see instruction No. 8)	(D)	
	(xiii)	Fax No. (Please see instruction No. 8)

(xiv)	E-mail Ad	ldress																				
11.	Details o instruction			its us	ed fo	or b	usine	ess t	rans	actio	ons	by	the	Re	gist	rant	t (PI	ease	e se	ee		
(a)	Number of	Bank Ac	counts																			
(b)	Account 1																					
(i)	Nar	ne of the	Bank		1		ı															_
/::\	Non		Dranal																			
(ii)	Nam	ne of the	Brancr	1 	I		T	П	T	Π		Ī	Т	Т	I	T		T	Т	T	Т	$\neg$
(iii)	Acco	ount No.	1 1												1	-	<u> </u>					_
(c)	Account 2	2 me of the	Bank																			
(ii)	Nam	ne of the	Branch	<u> </u>	<del></del>	1			<u> </u>	1 1	1	_	1		1	1		-	1			
(iii)	Acco	unt No.																		Ш		
(111)		T T T																				$\neg$
<b>Part</b> 12.	Agen	ess Tran cies/Dep	artme	nts				<b>ined</b> umb								0.5	Co			n4		
(i)	Agencies  Customs R  If yes, giv	egistratio	nents on No.	(Pleas	se se	ee in	stru		s No				3)	No	-	ы	Go	vern	ime	i it		
(ii)	Directo Export Cod If yes, giv		eral Fo	oreign	Tra	de's	Imp	ort	Υe	es 🏻				No								
(iii)	Sales Tax	x Registra	ation N	los.																		
(a)	State S	Sales Tax	No.				١	es/	]					No								
	If yes, giv	ve details																				
(b)	Central Sal	es Tax N	lo.				١	⁄es						No								
	If yes, giv	e details								, ,												
	1 1 1 1					1																

(iv)	Registrar of Company's CIN No. Yes No
	If yes, give details
Dort	III. Proprietor/Portpore/Chief Executive Officer (Chairman (Managing
Part	III: Proprietor/Partners/Chief Executive Officer /Chairman /Managing Director/Trustee etc.
13.	Mode of business (Please see instruction No. 14)
(i)	Name
(ii)	Designation
(iii)	Name of Residential Premises/Building
(iv)	Flat/Door/Block No.
(1)	Dood/Stroot/Lone
(v)	Road/Street/Lane
(vi)	
(VI)	
(vii)	Block/Taluk/Sub-Division/ Town
(11)	
(viii)	Post office
(ix)	City/District
(x)	State/Union Territory
(xi)	PIN
(xii)	Telephone Nos.: (Please see instruction No. 8)
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(a)	Office
(b)	Residence
():::)	Fay No. (Places and instruction No. 9)
(xiii)	Fax No. (Please see instruction No. 8)
(xix)	E mail Address
(xiv)	E-mail Address
(21)	PAN (issued by the Income Tax Department)
(xv)	FAN (ISSUED DY THE HICOTHE TAX DEPARTHENCY
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## PART IV: Major Excisable goods to be manufactured, warehoused or traded/ Major inputs

Major excisable goods manufactured, warehoused or traded (description and CETSH) (*Please see instruction No. 15*)

(i)	(ii)	(iii)									
(Plea	ase see instruction No. 15)	cture of final product (description and CETS									
(i)	(ii)	(iii)									
	-										
	<u>DECLAR</u>	<del></del>									
I, hereby declare that the information											
	Application Form is true, correct a ign on behalf of the Registrant.	and complete in every respect and that									
(Please tick ap	propriate box)										
(a) For new Re	egistration/Amendment to Registrati	on									
l would like –	e to receive the Registration Certifica	ate									
by mail at t of Part-I	the address specified at S. No										
by Hand											
(b) For amend existing R	dments to information pertaining egistrant	to									
The above from	mentioned amendments are with e	ffect									
	(Signatu	re of the applicant/authorised person with									
stamp)		(Please see instruction No. 16									
Date: Place:		(0000 000 ///00000// 140. 16									
300.											
(To be given in	ACKNOWLE  the event Registration Certificate is for Regist	s not issued at the time of receipt of Applic									
For new R	wledge the receipt of your Application  Registration / amendments to exis										
	on Certificate	-									
	, the New Registration Certificate w mail/ handed over to you in perso										
(b) For amend existing R	dments to information pertaining egistrant	to									

Date:

## <u>Instructions for filling up the Application Form for Registration</u>

- This Application Form should be used for applying for Registration as also for informing any corrections/ changes in the information, subsequent to Registration. Any change in the information subsequent to Registration, except those under Part IV, must be brought to the notice of the Central Excise Department. Such changes should be indicated by ticking the relevant box at the top of the Form, providing the Registration Number and filling up only such information that has undergone change leaving the boxes for information not to be amended blank.
- 2) The Application Form has to be filled in Duplicate, and submitted to the Deputy Commissioner of Central Excise or Assistant Commissioner of Central Excise, having jurisdiction over the place of business.
- 3) Export Oriented Units and Units in Export Processing Zones in the Port Towns/cities which are in the jurisdiction of Commissioners of Customs would submit the Application Form to the concerned Deputy Commissioner of Customs or Assistant Commissioner of Customs.
- 4) After entering the relevant details, extra boxes in a field may be left blank. Also one box may be left empty after completion of each entry. For example more than one telephone number may be given as under:

0 1 1 3 0 9 2 8 2 9 0 1 1 3 0 9 2 8 3 0

- 5) The name should be the name and style in which the Registrant is likely to carry out business from the premises seeking to be registered. Please do not mention any prefixes such as M/s, Mr., Sh., etc
- 6) An attested copy of PAN allotted by the Income Tax Department should be enclosed; in case PAN has not been allotted attested copy of the acknowledged application for PAN should be enclosed.
- A registered company means, a company registered with the Registrar of Companies under the Companies Act, 1956 (1 of 1956) and having a CIN number. Unregistered means a company that is not so registered
- 8) Telephone and fax numbers to be given with NSD code, without leaving a gap.
- 9) The description of the boundaries of the premises to be registered, should correspond to the one given in the Land Records.

- 10) If there are more than one authorized persons, information is to be provided in respect of all in a separate sheet in the same box format.
- 11) In case the Registrant has more than one Bank Account, for transacting his business, only two accounts with the maximum transactions must be mentioned.
- 12) The details relevant to the Registrant only are to be filled. The details of businesses carried out from other premises need not be filled.
- 13) If the status of the company is shown as Registered Company in Part I 4, then the information in Part II 12 (iv) is mandatory.
- The maximum number of persons, whose details are to be provided, should not exceed seven. In the case of a partnership firm, details of partners are to be provided; in case of Registered /unregistered company, the details of its Chief Executive Officer /Chairman and Managing Director/Managing Director/Chairman/ key Directors as per relevance are to be provided; in the case of Society, the details of its President, key Executive Members, are to be provided; in case of any other type of business, the details of key personnel engaged in management of the business are to be provided. If more names are to be provided the information shall be provided in respect of all in a separate sheet in the same manner.
- 15) The details of the three major excisable goods/inputs likely to be manufactured/used/traded should be mentioned.
- The instructions in respect of the person signing the Application for registration are as under:
  - (a) The Application may be signed by the Registrant himself or by his authorised agent having general power of attorney.
  - (b) The person signing the Application must be a holder of Permanent Account Number (PAN) allotted by the Income Tax Department.
  - (c) In case of unregistered partnerships, all the partners should sign the application.
  - (d) In case of registered Partnership the Managing Partner or other partners so authorised in the Partnership Deed may sign the application.";