



910-913, Top Floor, Star Plaza, Phulchhab Chowk, Rajkot-360001, India  
Contact : +91 281 2454534, 3046622(Telefax), email : info@pcac.in  
visit us: www.pcac.in

**FILL THE BASIC DETAILS**  
**REQUIRED FOR OBTAINING IMPORT EXPORT CODE (IEC)**

Name of the Firm :- \_\_\_\_\_

Incorporation Date :- \_\_\_\_\_

Type of exporter :- \_\_\_\_\_  
(Merchant Exporter / Manufacturer Exporter / Service Exporter)

Address :- \_\_\_\_\_  
(Registered Office)

Ph : \_\_\_\_\_

Email id: \_\_\_\_\_

Banker's name, Address  
And Account No.: \_\_\_\_\_

Entrepreneur's profile  
(Proprietor/ all Partners / all Directors)

- Name : \_\_\_\_\_

- Father's Name: \_\_\_\_\_

- Address : \_\_\_\_\_

- Contact No. : \_\_\_\_\_

**DOCUMENTS REQUIRED:**

1. Three copies of Partnership deed in case of firm and in case of company, Memorandum of Association and Article of association including company registration certificate from ROC.
2. Three copies of PAN Card of enterprise
3. Three copies of Address proof of enterprise

4. 6 passport size photographs of the proprietor / any one partner / anyone director as the case may be.
5. Copy of MSME (SSI) Certificate in case the applicant firm is a manufacturer.
6. Five copies of enterprise letterpad.