



910-913, Top Floor, Star Plaza, Phulchhab Chowk, Rajkot-360001, India
Contact : +91 281 2454534, 3046622(Telefax), email : info@pcac.in
visit us: www.pcac.in

BASIC INFORMATION SHEET
FOR REGISTRATION WITH MSME PART – I (FORMALLY SSI CERT.)

For manufacturing / Service

Name of Applicant :- _____

Name of Co. :- _____

Incorporation date :- _____

Address (Registered Office) :- _____

Ph : _____

Address (Factory) :- _____

Ph : _____

Expected Value Of Machinery to be installed: _____

Expected date of Production to be started: _____

Proposed Investment in Fixed Asset:

Particulars	Cost of particulars Amt. in lakhs
Land (Owned/rented/leased)	
Building (Owned/Rented/Leased)	
Plant and Machinery	
Equipments (for servicing units)	
Foreign Equity (if any)	

Main Manufacturing / Servicing Activity: _____

Products to be manufactured: _____

Power load (HP/KW): _____

Expected Quantity: _____

Expected Staff :

Particulars	No. of persons
Management and office staff	
Supervisory	
Workers	

Entrepreneur's profile
(Proprietor/ all Partners / all Directors)

- Name: _____
- Address: _____
- Education Qualification: _____
- Equity Participation (in Rs.): _____
- Stake in other Manufacturing Enterprise: _____

DOCUMENTS REQUIRED:

1. Copy of PAN Card of Enterprise.
2. In case of partnership firm three copies of Partnership Deed, In case of Company three copies of Memorandum of Association and Article of Association including Company registration certificate from ROC.
3. Five copies of enterprise's letter pad.
4. Proprietor's or Partner's or Director's detail Any One of Following:
 - Aadhar Card
 - Driving License
 - Election Card